



Admissions/Appeals Policy

Issue 4 – Nov 2016

The Spencer Academies Trust has delegated Full responsibility to the Local Governing Body (LGB) of Wyndham Primary Academy for this Policy. It is the LGB's responsibility to ensure this Policy is implemented and reviewed in accordance with statutory and legislative arrangements.

The Spencer Academies Trust may, on an annual, basis undertake audits to confirm that appropriate arrangements are maintained by the Academy.

Summary of changes:

Relevant Dates.

In 2016/2017 all year groups now have a PAN of 60.

For admissions from Sept 2017 'Brothers or sisters of children still attending the school at the time of their admission, but not living within the school's catchment area' will be above 'Children who live in the current catchment area of the school.'



Wyndham Primary Academy

Issue No.	Date	Approved	Signature	Revision Notes
1	September 2013	A Scotland		Formal Issue
2	January 2015	S.Murray		
3	January 2016	S.Murray		
4	November 2016	G.Weightman		

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1.0 Introduction

Boys and girls will be admitted to the Academy on a full-time basis without any reference to ability or aptitude, from the “current catchment” area served by the school. The maximum number of new children to be admitted during the 2016/2017 school year has been set at 60 in all years by the Department for Education and the school’s Governing Body.

2.0 Over-Subscription Criteria

1. Children with a Statement of Special Educational Needs where the school is named in the Statement.
2. Children “looked after” by the Local Authority or who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
3. Children who live within the current catchment area served by the school with brothers or sisters attending the school at the proposed time of their admission.
4. Brothers or sisters of children still attending the school at the time of their admission, but not living within the school’s catchment area.
5. Children who live in the current catchment area of the school.
6. Children who are not living within the school’s catchment area.

Tiebreaker for applications of equal strength: shortest available route from school measured by a straight line using the Council’s measuring system.

3.0 School Appeal Dates

Appeal dates for school entry into Reception class in September 2017

National offer date: 18.04.2017

Deadline for lodging appeals: 23.05.2017

Date all on time appeals to be heard by: 24.07.2017

3.1 Appeal dates and application forms

To be confirmed – please contact the School Administrator on 01332 571153 for further information.

4.0 Definitions

4.1 “Catchment area”

As defined by the Local Authority



4.2 “Looked after child”

A looked after child is a child who is a) in the care of the local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).

4.3 “Brother or sister”

A brother or sister is classed as having one or both natural parents in common, are related by parent’s marriage or are adopted or fostered. A brother or sister must be living at the same address.